

**FINANCE AND SERVICES SCRUTINY COMMITTEE – 2015/2017 WORK PROGRAMME**

Date of meeting	Item	Scrutiny Indicator *	Requested by	Purpose of Review (Responsible Officer / Member)	Expected Outcome	Relevant Cabinet Member
Reported quarterly	Quarterly Finance Digest	1, 2	Committee (standing item)	To monitor expenditure (variances to date, expected outturn) against the in-year budget (Tony Skeggs)	To monitor the current budgetary position & make recommendations, as appropriate.	Varies according to the Service area
Considered at all meetings	Work Programme planning	NA	Committee	To discuss and prioritise items for inclusion on the future work programme.	To put together the future work programme for the next 12-18 months	Dependent upon the service / issue being scrutinised
16/11/2015 14/12/2015	Budget Planning & Draft budget 2016/17	1	Committee, Cabinet	To look at draft budget proposals and feed back comments to Cabinet (Andrew Small)	To make recommendations to Cabinet	Cabinet (collectively)
16/11/2015	Capital Programme review	1	Committee, Cabinet	Annual review of the capital programme (Andrew Small)	To make recommendations to Cabinet / Council	Cabinet (collectively)

\* Scrutiny Indicator Key

1: Holding to account	2: Performance management	3: Policy review	4: Policy development	5: External scrutiny
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Date of meeting	Item	Scrutiny Indicator *	Requested by	Purpose of Review (Responsible Officer / Member)	Expected Outcome	Relevant Cabinet Member
12/10/2015	Review of contract for management of the Aylesbury Waterside theatre	1, 2	Committee	To review the arrangements for renewing the contract (Paul Marston Weston)	To make recommendations to Cabinet, as appropriate	Cabinet Member for Finance, Resources and Compliance.
12/10/2015	Health, Safety and Well-Being Strategy 2015-18	4	Committee	To comment upon the draft strategy (David Thomas)	To make recommendations to the Cabinet Member, as appropriate	Cabinet Member for Environment and Waste
TBC	Business Rates	1, 2, 3	Committee	Update report, including on rate relief available, how the Council can help local businesses (Andrew Small)	To monitor and comment upon the current position	Cabinet Member for Finance, Resources and Compliance
2015, following pilot in 2015	Funding for further Broadband rollout in Aylesbury Vale – Results of the pilot scheme <b>NOTE: Broadband issues are being reported to the Economy &amp; BD Scrutiny as a part of ED activities.</b>	1	Committee	As agreed by Council on 3/12/2014, to review the pilot scheme results to enable an assessment to be made of the business case before proceeding with the continued rollout	To make recommendations to Cabinet, as appropriate	Cabinet Member for Resources

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16/11/2015 8/2/2016	Treasury Management Review 2015-16 and Strategy 2016-17	1, 2	Committee	Review the Treasury Management Policy (Andrew Small)	Comment upon the performance of the Policy over the last 12 months	Cabinet Member for Finance, Resources and Compliance.
TBC	Business Case for Aylesbury Vale unitary status	1, 2, 3	Committee	Update report, particularly re. new working arrangements (Andrew Grant)	To monitor the current position	Cabinet Member for Finance, Resources and Compliance
14/12/2015	Public Sector Equality Duty	1, 2, 3	Committee	Update report, particularly re. new working arrangements (Alan Evans)	To monitor the current position and comment on the latest PSED report.	Cabinet Member for Leisure, Communities and Civic Amenities
Reported in 2013 & 2014, Next review date TBC	Cloud computing	1, 2, 3	Committee	Update report, particularly re. new working arrangements (Alan Evans)	To monitor the current position	Cabinet Member for Finance, Resources and Compliance
Reviewed in 2013 & 2014 Next review date TBC	Sickness absence management in AVDC	2	Committee	Annual performance monitoring of staff sickness (Bob Matthews)	To monitor the position & make recommendations, as appropriate.	Cabinet Member for Finance, Resources and Compliance

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Reviewed in 2013 & 2014 Next review date TBC	Performance management of staff at AVDC	2	Committee	Monitor progress made in embedding arrangements over the last 2 years (Bob Matthews)	To monitor the position & make recommendations, as appropriate.	Cabinet Member for Finance, Resources and Compliance
Reviewed on 30/6/2015  2016 review date TBC	Leisure Management Contract – Year 2 Review 2014/2015	2, 3	Committee	To review the contract after the third year of operation (Paul Marston-Weston)	To review and comment upon contract arrangements after the second year of operations	Cabinet Member for Leisure, Communities and Civic Amenities
Reviewed in 2014  Next review date TBC	Horticultural / street cleansing contract (monitoring)	1, 2	Committee	To review the contract after the third year of operation (Gareth Bird)	To make recommendations, as appropriate	Cabinet Member for Leisure, Communities and Civic Amenities

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TBC	Review of advice services in Aylesbury Vale / Access to Customer Services	2, 3, 5	Councillor Winn Councillor Stuchbury	<ol style="list-style-type: none"> <li>1. Review of activities</li> <li>2. Highlight any AVDC service delivery issues that have come across in casework.</li> <li>3. Review impact on customers after 12 months of new arrangements for accessing AVDC services</li> </ol>	To make recommendations, as appropriate	Cabinet Member for Community Matters

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